



## Hire Charges for Orewa Arts and Events Centre and Other Hire Venues

### Orewa Arts and Events Centre

Venue	Commercial Rates		Community Rates	
	Half Day (excl GST)	Full Day (excl GST)	Half Day (excl GST)	Full Day (excl GST)
Full Orewa Arts and Events Centre (includes Foyer, Large Auditorium, Small Auditorium and Kitchen)	\$600	\$1,000	\$300	\$500
Full Auditorium (Large Auditorium and Small Auditorium – excludes Foyer)	\$400	\$700	\$200	\$350
Foyer Only	\$300	\$400	\$150	\$200
Drama Suite	\$300	\$400	\$150	\$200
Dance Studio	\$50 (per hour)		\$25 (per hour)	

### Additional Charges

	Commercial Rates	Community Rates
Grand Piano	\$100 (per use)	\$50 (per use)
Cleaning Fee	\$100	\$100
Bond	\$500 (excl)	\$300 (excl)
Access to Control Room with Technical Support (max 10 hours)	\$300	\$300

### Occupancy / Capacity

Venue	Maximum	Maximum (seated)	Maximum (seated at tables)
Full Orewa Arts and Events Centre (includes Foyer, Large Auditorium, Small Auditorium and Kitchen)	800	750	300
Full Auditorium (Large Auditorium and Small Auditorium – excludes Foyer)	600	600	250
Main Auditorium (includes Stage and Large Auditorium but excludes Small Auditorium and Foyer)	400	400	200
Foyer	200	180	100
Drama Suite	80	-	-
Dance Studio	40	-	-

## Other Facilities

Venue	Commercial Rates		Community Rates	
	Half Day (excl GST)	Full Day (excl GST)	Half Day (excl GST)	Full Day (excl GST)
Classrooms	\$200 \$40 (per hour)	\$300	\$100	\$150
Classrooms – per hour	\$40 max 5 hour	\$30 max 10 hours	\$20 max 5 hour	\$10 max 10 hours
Specialist Classrooms	Available on request.			
Sports Pavilion (includes kitchenette)	\$300	\$400	\$150	\$200
Gymnasium (Gym 1 or Gym 2) includes changing rooms	\$400	\$600	\$200	\$600
Gymnasium (Gym 1 or Gym 2) includes changing rooms (for Regular Bookings)	\$100 (per hour)  \$200 (half day)	\$400	\$50 (per hour)  \$100 (half day)	\$200
Sports Fields, Netball Courts and Tennis Astro Courts -	Available on request.			

## Occupancy / Capacity

Venue	Maximum	Maximum (seated)	Maximum (seated at tables)
Classroom	40	-	-
Sports Pavilion (includes kitchenette)	50	50	50
Gymnasium (Gym 1 or Gym 2)	290	-	-

1. Booking are not confirmed until 25% deposit of the hire charge has been paid. This is refundable up to 30 days prior to the event. An invoice for the deposit will be required 7 days after receipt of signed Hire Agreement.
2. Remainder of the hire charge, additional fees and bond is required 7 days prior to event.
3. Half Day hire is not to exceed 5 hours.
4. All hire rates in the OAEC includes trestle tables and seats.
5. All permanently mounted sound, fluro lighting, AV equipment and microphone in the Main Auditorium is available for use by the Hirer, subject to the College being satisfied that a suitable qualified technician is available for its operation. If theatre lighting is required than an authorised technician is to be hired, payable by the hirer and access to the control room will be charged.
6. All Hirers must read Terms and Conditions of Hire prior to signing the Hire Agreement.
7. The Grand Piano can be hired as above. The piano is tuned on a regular basis. If the Hirer requires it to be tuned this will be at the Hirers costs. The Grand piano is only to be moved by college staff.

September 2018