



HIRE AGREEMENT

Hirer Details

Organisation

Name

Position in Organisation

Ph

Mobile

Email

Address

Hire Organisation or Individual Hirer's Bank account number (to refund bond)

Designated Fire Warden (refer to Fire Safety information)

Details of Hire

Date(s) and times required

Type of function and areas to be hired

Other equipment or rooms required/hired

Technical assistance required/Other details

Alcohol: (Please circle)

SELLING

BYO

SUPPLY

Note: If alcohol is to be sold or is included in the ticket price, an Auckland Council Special Licence is required. Call 09 301 0101 or visit www.aucklandcouncil.govt.nz and search Special Licence

Security:

YES

NO

(Orewa College reserve the right to request a security presence.)

I declare that I am authorised to act on behalf of the above mentioned Hirer and hereby make application to use the facilities set out in the schedule here-under. I declare that I have read the Conditions of Hire document and that I agree that I or the Hirer will pay charges for such hire in accordance with details above and will comply with Conditions of Hire that form part of this agreement.

Signed

(Authorised representative of the hirer)

(Orewa College)

Date

Key No.

Security Code No.